



eFile & Serve Review Queue

Original Document Viewer (V1)

Updated Viewer (V2) January 2023

Newest Viewer V2.2026 to Stage Q1 2026

Original Document Viewer (V1)

eFile & Serve Review Queue – Original Viewer Tools

eFile & Serve Review Queue
? AL

Envelope #322728

Submitted 12/09/2022 9:15 AM CST

FILING INFORMATION

Filing - Action - Initial Only - Efile

Filing Details Assoc. Parties Services

Filing Code *
 Action - Initial Only (\$5.00)

Filing Type
 Efile

Reference Number

Filing Description
 Case Information

Filing Comments ⓘ

Filing Courtesy Copies ⓘ

Filing Preliminary Notifications ⓘ

Documents

Lead Document Name
 CPP-DNC TWebb.pdf

Document Description ⓘ

Citation by Public... CPP-DNC TWebb.pdf
Download

<<Initials>> gipay RevTooTest3 ye xm 8k TEST ON 2017
Case #: <<CaseNumber>>

General Civil and Domestic Relations Case Filing Instructions

Received: 12/9/2022 9:15 AM

- 1. Provide the class of court and county in which the case is being filed.
- 2. Provide the plaintiff's and defendant's names.
- 3. Provide the plaintiff's attorney's name and State Bar number. If you are representing yourself, provide your own name and check the self-represented box.
- 4. Provide the primary type of case by checking only one appropriate box. Cases can be either general civil or domestic relations and only one type of primary case within those categories. Check the case type that most accurately describes the primary case. If applicable, check one sub-type under the primary case type. If you are making more than one type of claim, check the case type that involves the largest amount of damages or the one you consider most important. See below for definitions of each case type.
- 5. Provide an answer to the four questions by checking the appropriate boxes and/or filling in the appropriate lines.

Legal Date: <<CurrentDateLegalFormat>>
Short Location: <<ShortLocation>>

Restraining Petition: Any petition for a restraining order that does not result from a domestic altercation or is not between parties in a domestic relationship.

Other General Civil: Any case that does not fit into one of the other defined case categories in which a plaintiff is requesting the enforcement or protection of a right or the redress or prevention of a wrong.

Automobile Tort: Any tort case involving personal injury, property damage, or wrongful death resulting from alleged negligent operation of a motor vehicle.

Civil Appeal: Any case disputing the finding of a limited jurisdiction trial court, department, or administrative agency.

Contempt/Modification/Other Post-Judgment: Any case alleging failure to comply with a previously existing court order, seeking to change the terms of a previously existing court order, or any other post-judgment activity in a general civil case.

Contract: Any case involving a dispute over an agreement between two or more parties.

Garnishment: Any case where, after a monetary judgment, a third party who has money or other property belonging to the defendant is required to turn over such money or property to the court.

General Tort: Any tort case that is not defined or is not attributable to one of the other types of torts listed.

Habeas Corpus: Any case designed to review the legality of the detention or imprisonment of an individual, but not the question of his or her guilt or innocence.

Injunction/Mandamus/Other Writ: Cases involving a written court order directing a specific person to perform or refrain from performing a specific act.

Domestic Relations Cases

Adoption: Cases involving a request for the establishment of a new and permanent parent-child relationship between persons not biologically parent and child.

Contempt: Any case alleging failure to comply with a previously existing court order. If the contempt action deals with the non-payment of child support, medical support, or alimony, also check the corresponding sub-type box.

Dissolution/Divorce/Separate Maintenance/Alimony: Any case involving the dissolution of a marriage or the establishment of alimony or separate maintenance.

Family Violence Petition: Any case in which a protective order from a family member or domestic partner is requested.

Modification: Any case seeking to change the terms of a previously existing court order. If the modification deals with custody, parenting time, or visitation, also check the corresponding sub-type box.

Paternity/Legitimation: Cases involving establishment of the identity

ACTIONS

✓ Accept

✗ Return

↶ Return

✗ Submission Fail

➡ Forward

👤 Manual Accept

✗ End Review

STAMPS

T

All Dates ⓘ

AllDates ⓘ

Batch Efile Fee ⓘ

Batch Fees ⓘ

Batch Party ⓘ

Case ⓘ

Number ⓘ

Stamp ⓘ

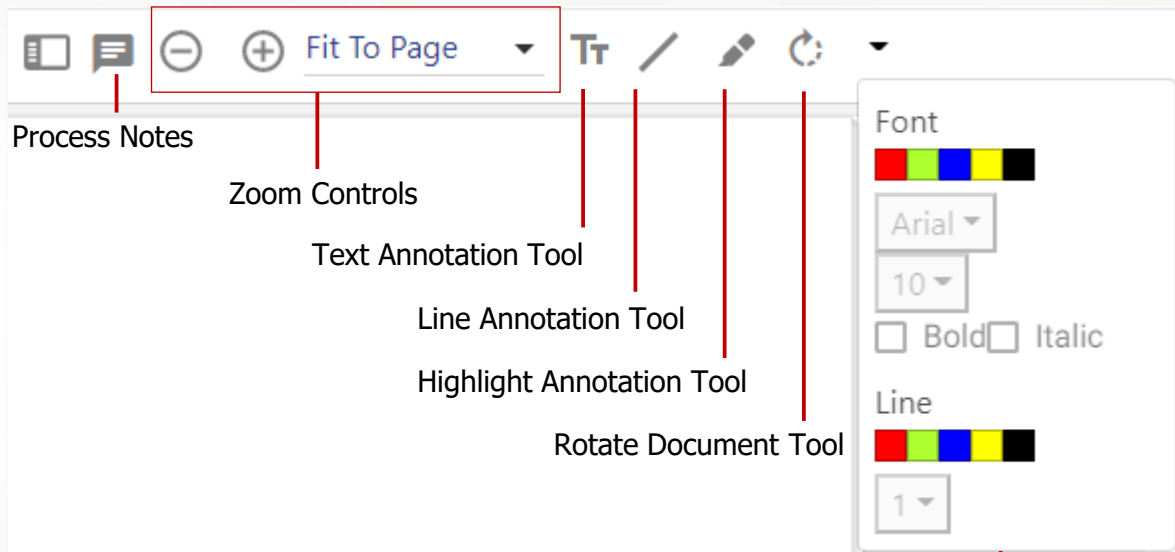
Current Date & Time ⓘ

eFile & Serve Review Queue – Original Viewer Tools

Thumbnail

Navigation

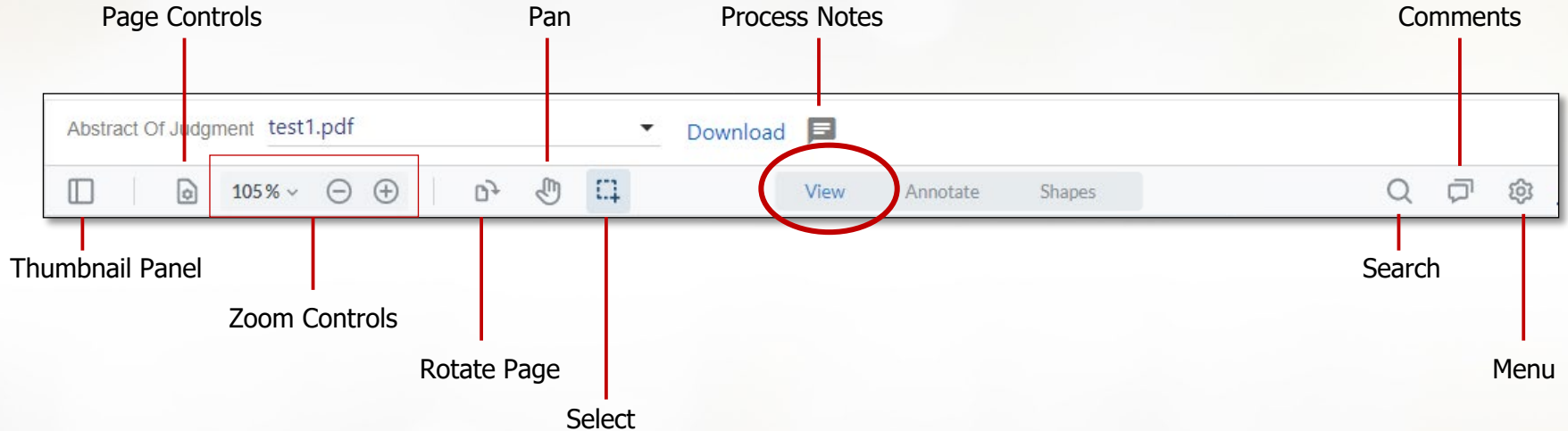
Panel



Text and Line Attributes

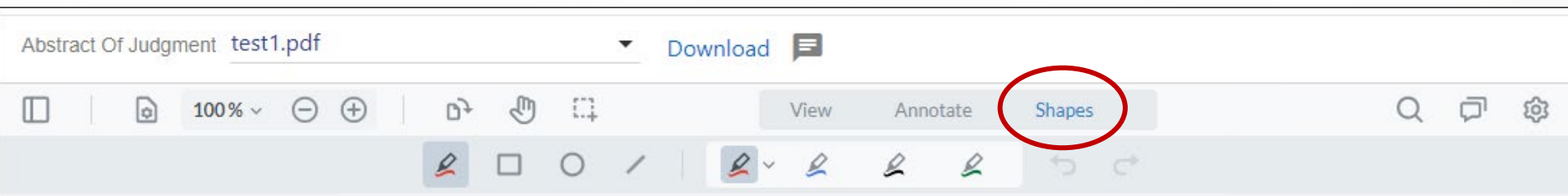
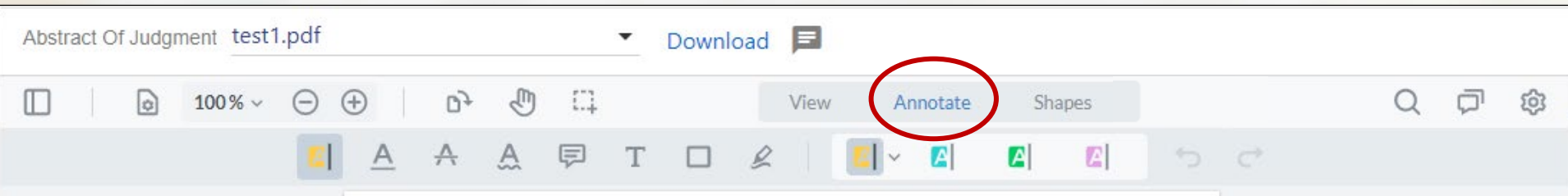
Document Viewer 2 (V2.8) 2023-2025

eFile & Serve Review Queue – V2 – View Mode

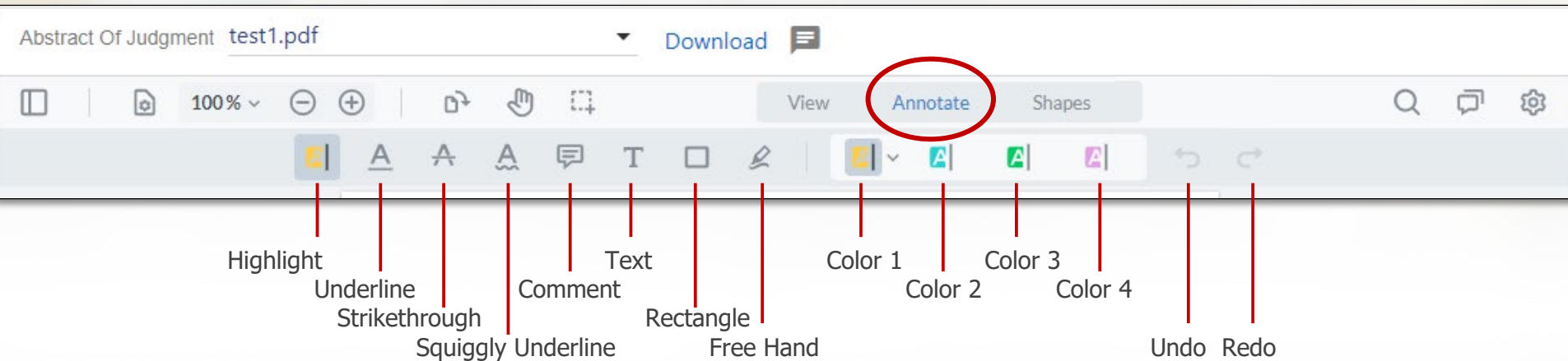


- Annotations and other tools are moved into a new horizontal bar.
- Process Notes remain in the top bar.
- Thumbnail Panel, Page Controls, Zoom Controls, Rotate Page, Pan and Select are always visible, as are Search, Comments and Menu.

eFile & Serve Review Queue – V2 – Additional Viewer Modes



eFile & Serve Review Queue – V2 – Annotate Viewer Mode



eFile & Serve Review Queue – V2 – Color and Font Panels

Expand and Collapse Text Tool Settings

Expand and Collapse Font Information

Colors 1, 2, 3, 4 for Annotations

Standard Color Palette

Custom Color Access

Opacity Control

Text Colors 1, 2, 3, 4

Font Color, Stroke Color, Fill Color

Font, Point Size

Font Styles – Bold, Italic, Underline, Strikethrough

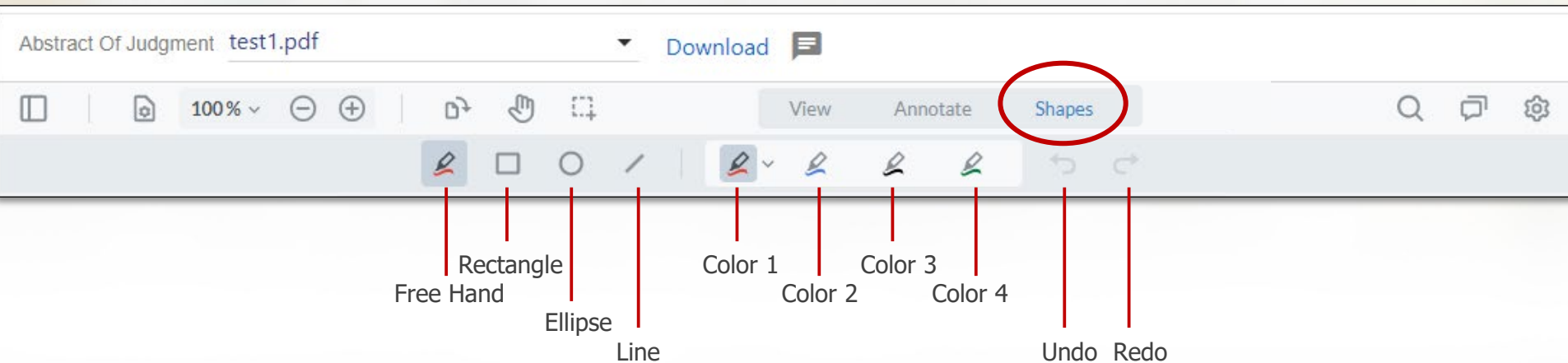
Alignment – Left, Center, Right, Justified

Alignment – Top, Middle, Bottom

Expand and Collapse Color Information

The image displays two side-by-side panels from the eFile & Serve Review Queue V2 interface. The left panel is for annotation settings, featuring a header with four color swatches (blue, green, red, purple) and a caret icon. Below is a 4x6 grid of standard color swatches, followed by a 'Custom' section with a plus icon and an 'Opacity' slider set to 100%. The right panel is for text tool settings, with a header showing four text color swatches (red, blue, green, black) and a caret icon. It has tabs for 'Text', 'Stroke', and 'Fill'. The 'Text' tab is active, showing 'Text Style' with a font dropdown (Helvetica) and a point size dropdown (12pt). Below are icons for font styles (Bold, Italic, Underline, Strikethrough), alignment (Left, Center, Right, Justified), and vertical alignment (Top, Middle, Bottom). A 'Colors' section shows a 4x6 grid of color swatches, a 'Custom' section with a plus icon, and an 'Opacity' slider set to 100%. Red arrows point from labels to specific UI elements: 'Expand and Collapse Text Tool Settings' points to the caret in the text tool header; 'Expand and Collapse Font Information' points to the caret in the font style dropdown; 'Colors 1, 2, 3, 4 for Annotations' points to the four color swatches in the annotation header; 'Standard Color Palette' points to the 4x6 grid of color swatches; 'Custom Color Access' points to the plus icon in the custom color section; 'Opacity Control' points to the opacity slider; 'Text Colors 1, 2, 3, 4' points to the four text color swatches; 'Font Color, Stroke Color, Fill Color' points to the 'Text', 'Stroke', and 'Fill' tabs; 'Font, Point Size' points to the font and point size dropdowns; 'Font Styles – Bold, Italic, Underline, Strikethrough' points to the font style icons; 'Alignment – Left, Center, Right, Justified' points to the alignment icons; 'Alignment – Top, Middle, Bottom' points to the vertical alignment icons; and 'Expand and Collapse Color Information' points to the caret in the colors section.

eFile & Serve Review Queue – V2 – Shapes Viewer Mode



eFile & Serve Review Queue – V2 – Text Search

The screenshot displays the 'eFile & Serve Review Queue' interface. At the top, the envelope number is #323285, submitted on 12/02/2022 at 6:27 PM CST. The left sidebar provides navigation options: ALL, CASE, ENV, PARTY, FILE, SERVE, and EES. The main workspace shows a document titled 'Abstract Of Judgment test1.pdf' at a 91% zoom level. A search bar in the top right corner of the document area is highlighted with a red circle. The document content includes a case summary with fields for Case #, Filing Date, and Case Description. The right sidebar contains 'ACTIONS' and 'STAMPS' sections. The bottom of the screen features a 'CASE ->' button.

eFile & Serve Review Queue – Comments Search

≡

eFile & Serve Review Queue

Envelope #322385

Submitted 12/02/2022 6:27 PM CST

ALL

CASE

ENV

PARTY

FILE

SERVE

FEES

Case

Location
OFS QA 2017 - Court at Law 2

Category
Civil

Case Type
Breach Of Contract

Judge
System Assigned

Filings

Abstract Of Judgment

Status
Under Review

Filing Type
EFileAndServe

Filing Description
Test Filing

Filing Comments
Fee Test for Version Number-2022.1.1.10342

Filing Components

Component

Lead Document (Lead)

Security

2 Filing(s)

CASE →

Abstract Of Judgment test1.pdf

Download

86%

View

Annotate

Shapes

Position

Created Date

Modified Date

Status

Author

Type

Color

Accepted

Rejected

Cancelled

Completed

None

Marked

Unmarked

Comments (29)

Sort: Position

Search comments

(no name)
Dec 2, 6:28 PM
Align top right 0 100

(no name)
Dec 2, 6:28 PM
End

Guest
Dec 20, 10:11 AM
Check that Minor DOB is correct.

(no name)
Dec 2, 6:28 PM
<<Name>> gipqy This should be along the right side of the page.

(no name)
Dec 2, 6:28 PM
Stamp on lead and attachment!!!

Comment by

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eFile & Serve Review Queue – V2 – Dark Mode and Full Screen

eFile & Serve Review Queue

Envelope #322385

Submitted 12/02/2022 6:27 PM CST

ALL

Case

Location
OFS QA 2017 - Court at Law 2

Category
Civil

Case Type
Breach Of Contract

Judge
System Assigned

2 Filing(s)

Filings

Abstract Of Judgment

Status
Under Review

Filing Type
EFileAndServe

Filing Description
Test Filing

Filing Comments
Fee Test for Version Number-
2022.1.1.10342

Filing Components

Component	Lead Document (Lead)
Security	

Abstract Of Judgment test1.pdf
Download

86%

View Annotate Shapes
No Presets

<<CalendarCode-->>
<Name> gqpy

Filed On: 12/2/2022 6:28 PM
Document By: <Name>
Document On: <CurrentDate>
Judge: <JudgeOfRecord>
JOC: <JudgeOfRecordForm>
Legal Date: <CurrentDate>
Filing Location: FILED TEST

Case #: <<CaseNumber>>

Lorem Ipsum

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Mauris eleifend mauris et tristique laculis. Aliquam vulputate enim neque, sit amet posuere urna sagittis vel. Pellentesque fermentum tristique urna id faucibus. Fusce molestie finibus arcu, quis dignissim velit egetas sed. Quisque quis gravida elit, quis aliquet risus. Aenean finibus aliquam nisi, quis commodo purus ultrices at. Nulla lobortis consequat lorem nec pulvinar. In hac habitasse platea dictumst. Donec laoreet, lectus a laculis tristique, mi sem vehicula orci, auctor auctor quam nibh non enim. Maecenas pellentesque convalis lorem, id aliquet leo auctor a. Morbi placerat ipsum ac odio mattis maximus. Morbi eu posuere felis, sit amet ultrices nibh.

Adult Date of Birth: 5/24/1985
Minor Date of Birth: 6/15/2015
SSN: 567-56-5676
Account Number: 5675675674
Driver's License: TX 56756756

Ipsum

Suspendisse at dictum tellus. Morbi gravida et metus non volutpat. Suspendisse faucibus dolor ac sodales ornare. Nunc nec diam dolor. Maecenas vulputate lorem a urna vestibulum fringidit. Praesent sapien mi, ultrices et leo a, aliquam elementum nunc. Nam vel metus tempor, scelerisque leo eu, sodales tortor. Integer lacinia, purus sit amet ultrices imperdiet, nisi diam scelerisque metus, a pellentesque est nisi a est.

Adult Date of Birth: 11/27/1942
Minor Date of Birth: 7/4/2013
SSN: 123-45-6789
Account Number: 0123456789
Driver's License: TX 12345678

Nullam id efficitur ipsum, id suscipit magna. Maecenas vitae luctus diam, ac suscipit turpis. Donec elementum urna quis lacus cursus, nec dilla magna malesuada. Ut finibus, quam sed vulputate consequat, purus ex elementum quam, a accumsan ex purus sed neque. Sed hendrerit odio quis pellentesque cursus. Integer ex augue, molestie qui blanditi id, congue vitae lectus. Integer non venenatis mi.

Stamp on lead and attachments!!!

<<Initials>>RevToolTest6 gqpy
 <<Initials>>RevToolTest5

Menu

ACTIONS

- Accept
- Return
- Return
- Submission Fail
- Forward
- Manual Accept
- End Review
- Defer

STAMPS

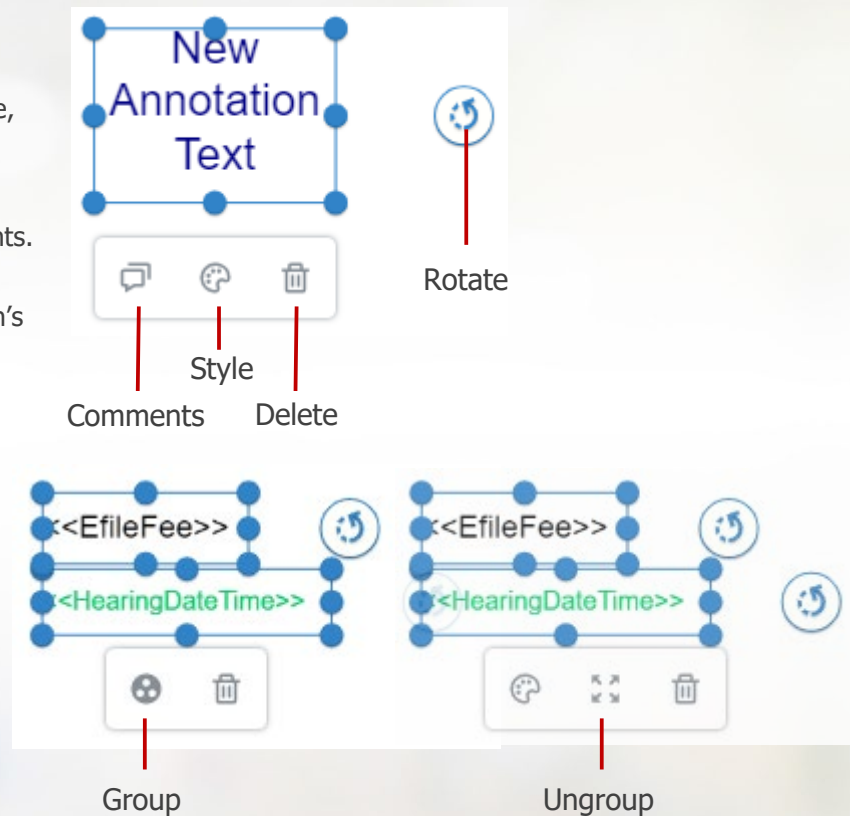
T

- All Dates
- AllDates
- Batch Effile
- Fee
- Batch Fees
- Batch Party
- Case
- Number Stamp
- Current Date & Time
- Date Stamp
- Docket Date
- Hearing Date/Time

eFile & Serve Review Queue – V2 – Reviewer Actions

Floating icons display in the workspace when an existing annotation (text, shape, image) is selected.

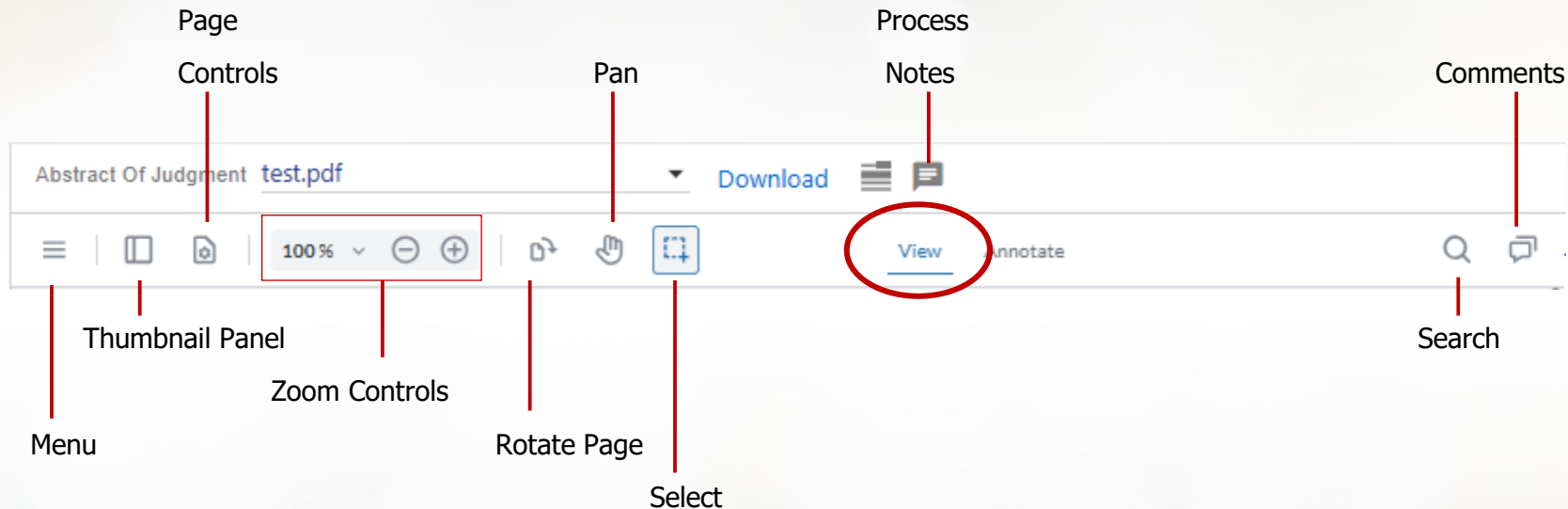
- Click the **Comments** icon to access the Comments panel and add comments.
- Click the **Style** icon to change properties related to the selected annotation's line and fill, or font attributes when you have text selected.
- Click the **Delete** icon to remove the annotation.
- Use the **Rotate** icon to drag the annotation to a 90 degree angle.
- Use the **Group** icon to keep multiple selected items together.
- Use the **Ungroup** icon to separate annotations that have been grouped.
- Resize text boxes and image sizes by dragging the border circle handles.




Document Viewer 2.2026

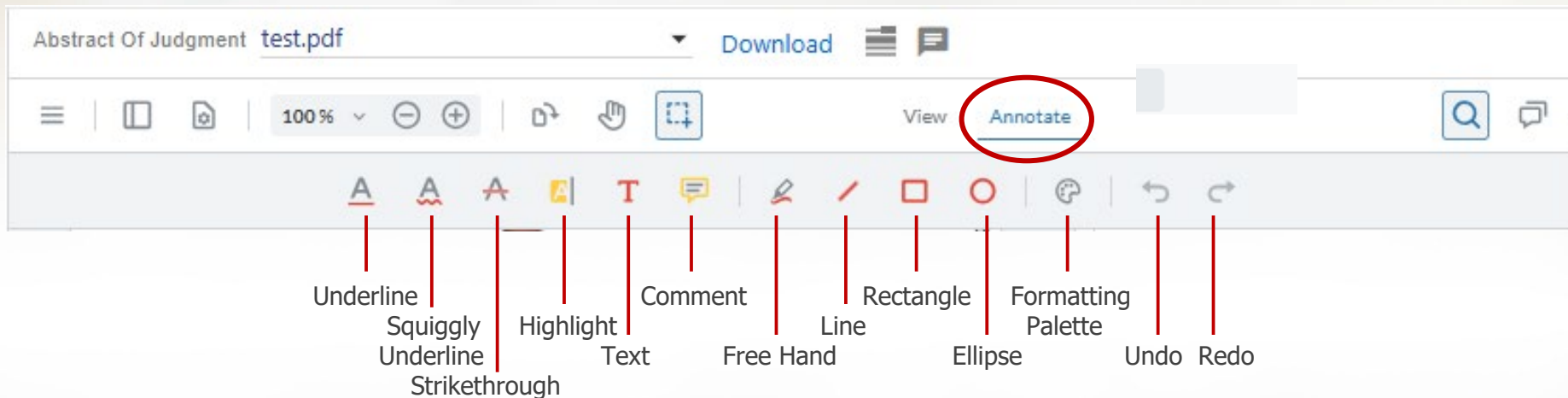
Deployment to Stage and Production Q1 2026

eFile & Serve Review Queue – V2.2026 – View Mode

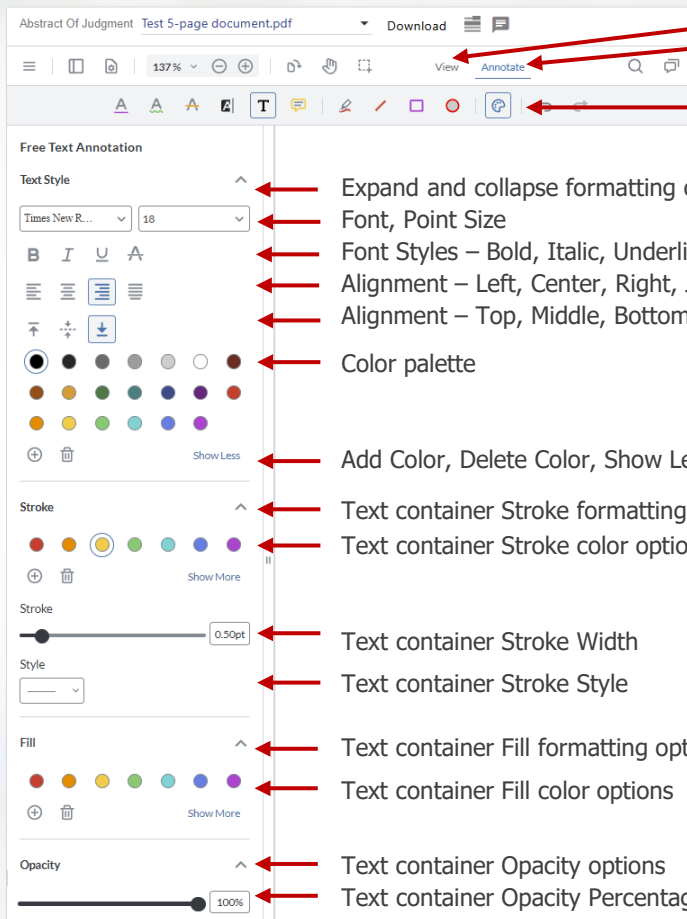


- Click the View tab to hide the Annotate toolbar and see the maximum view of the document in the viewer. All tools are now in the Annotate tab.
- Process Notes (and Redactions , when available) remain in the top bar with filing and document information.
- Thumbnail Panel, Page Controls, Zoom Controls, Rotate Page, Pan and Select are always visible, as are Menu, Search, and Comments.

eFile & Serve Review Queue – V2.2026 – Annotate Mode



eFile & Serve Review Queue – V2.2026 – Text Formatting Options



Hide Annotations toolbar
View Annotations toolbar

Formatting palette for all tools
This button opens the left panel palette with applicable options for each annotation tool

Expand and collapse formatting option section

Font, Point Size

Font Styles – Bold, Italic, Underline, Strikethrough

Alignment – Left, Center, Right, Justified

Alignment – Top, Middle, Bottom

Color palette

Add Color, Delete Color, Show Less of the color palette, or Show More of the color palette

Text container Stroke formatting options

Text container Stroke color options

Text container Stroke Width

Text container Stroke Style

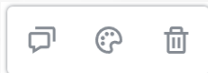
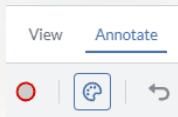
Text container Fill formatting options

Text container Fill color options

Text container Opacity options

Text container Opacity Percentage

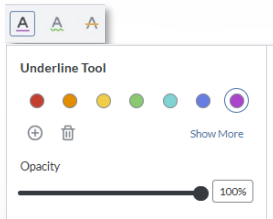
eFile & Serve Review Queue – V2.2026 – Formatting Panels



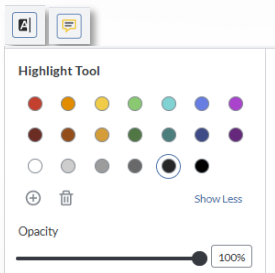
All formatting options are available using the palette icon in the toolbar or in the workspace when an existing annotation is selected.

Tools have different formatting options when selected, as shown below.

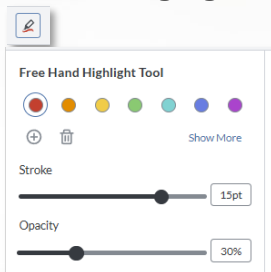
Underline Tool Squiggly Tool Strikeout Tool



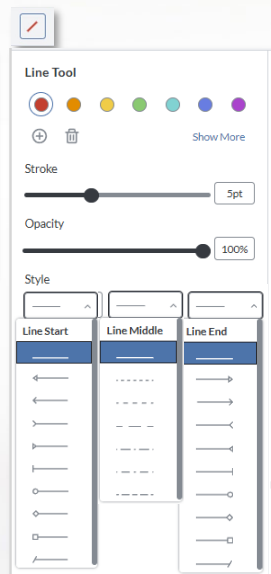
Highlight Tool, Note Tool



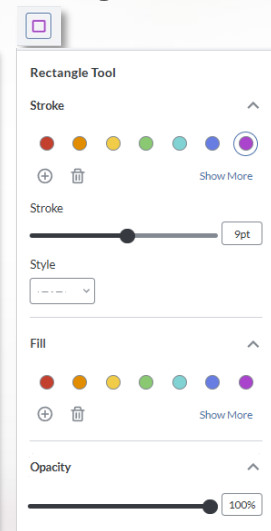
FreeHand Highlight



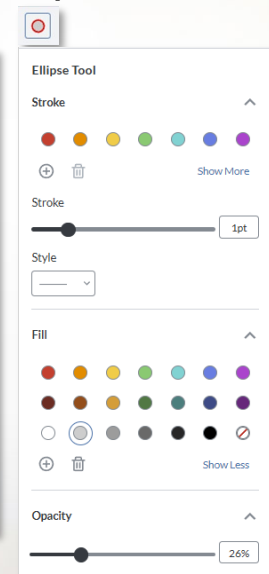
Line



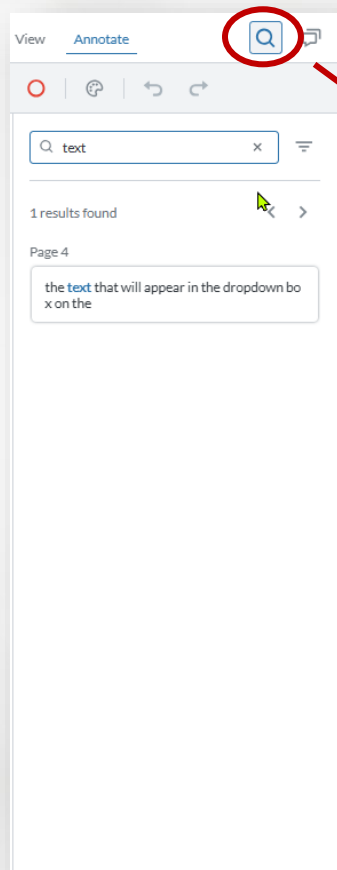
Rectangle



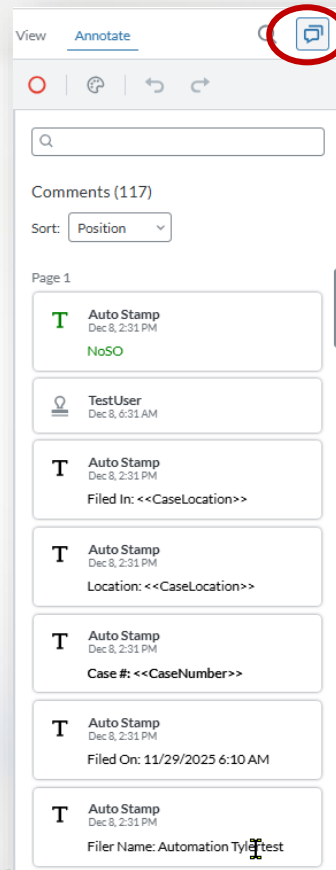
Ellipse



eFile & Serve Review Queue – V2.2026 – Text Search and Comments



Search



Comments

eFile & Serve Review Queue – V2.2026 – Dark Mode (Viewer only)

Menu

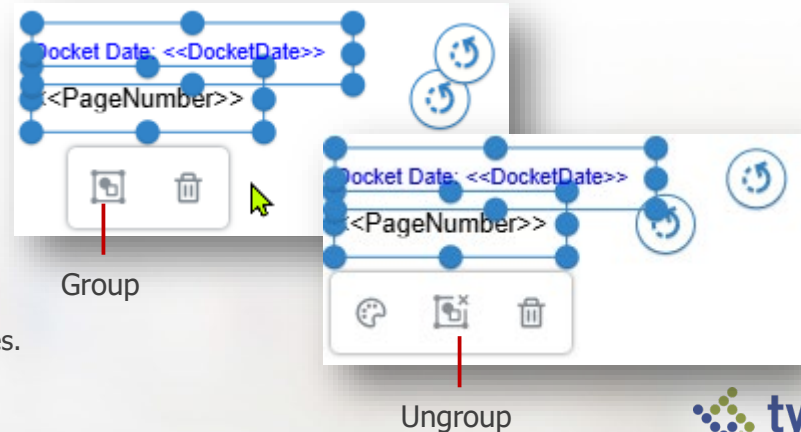
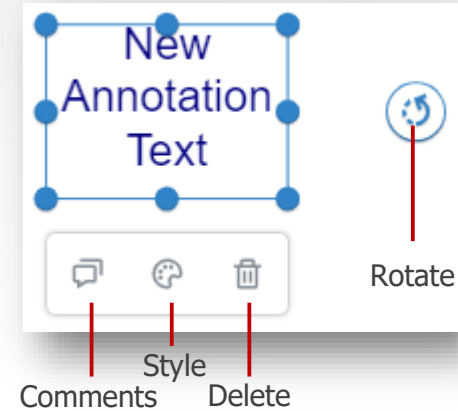
The screenshot displays the 'eFile & Serve Review Queue' application. The top header includes a hamburger menu icon, the application name, and user information (AL). The main content area is divided into three sections:

- Left Sidebar:** Contains navigation icons for 'ALL', 'CASE', 'ENV', 'PARTY', 'FILE', 'SERVE', and 'FEES'. Below these are sections for 'Case' (Location: OFS QA 2018, Category: Civil, Case Type: Collection, Judge: System Assigned), 'Filings' (1 Filing(s), Abstract Of Judgment), and 'Filing Components' (Component: Security, Lead Document (Lead): Public (D)).
- Central Document Viewer:** Displays a document titled 'Abstract Of Judgment test.pdf'. The document content is blurred but shows the header 'State of New Mexico' and a large seal. A red circle highlights the 'Menu' icon in the top-left corner of the document viewer.
- Right Panel:** Contains 'ACTIONS' (Accept, Reject, Return, Submission Fail, Forward, Defer, End Review) and 'STAMPS' (Ad Hoc Hearing Date, Ad Hoc Hearing Location, Ad Hoc Hearing Time, Ad Hoc Hearing Type, Ad Hoc Judicial Officer, All Dates, All Dates, Batch Efile Fee).

eFile & Serve Review Queue – V2.2026 – Annotations in the Workspace

Floating icons display in the workspace when an existing annotation (text, shape, image) is selected.

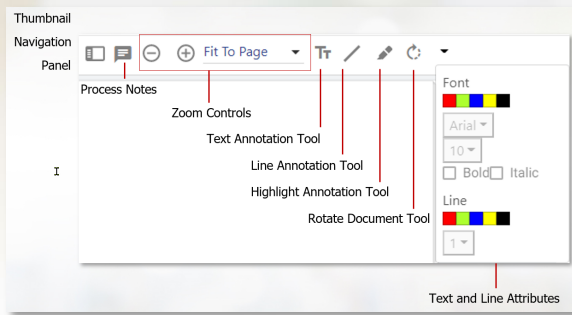
- Click the **Comments** icon to access the Comments panel and add comments.
- Click the **Style** icon to change properties related to the selected annotation's line and fill, or font attributes when you have text selected.
- Click the **Delete** icon to remove the annotation.
- Use the **Rotate** icon to drag the annotation to a different angle.
- Use the **Group** icon to keep multiple selected items together.
- Use the **Ungroup** icon to separate annotations that have been grouped.
- Resize text boxes and image sizes by dragging the border circle handles.



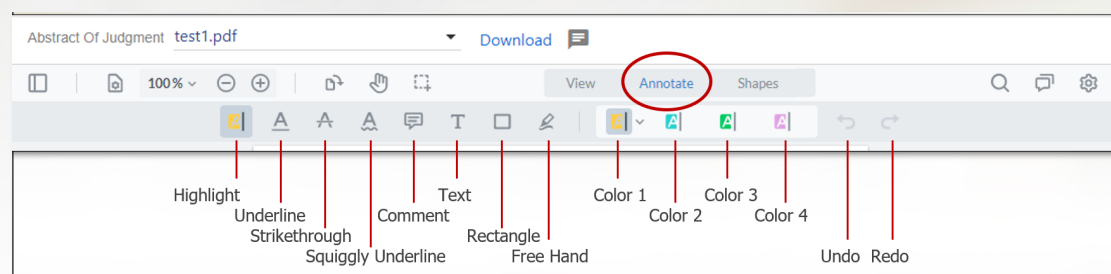
Side-By-Side

Annotation Tools and Formatting Palette

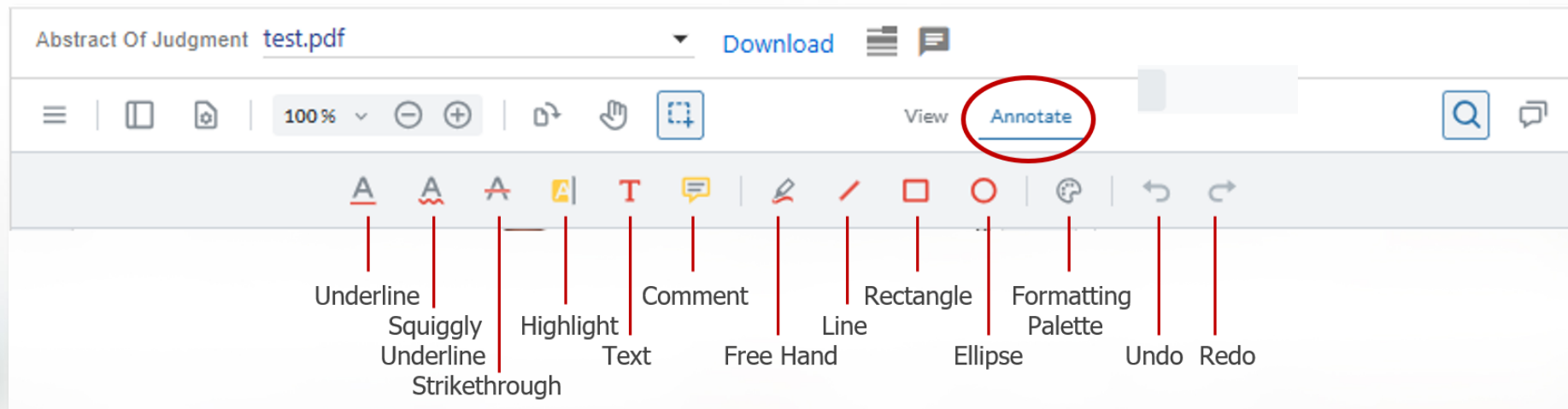
Viewer 1 Annotation Tools



Viewer 2 Annotation Tools



Viewer 2.2026 Annotation Tools



Font

Arial

10

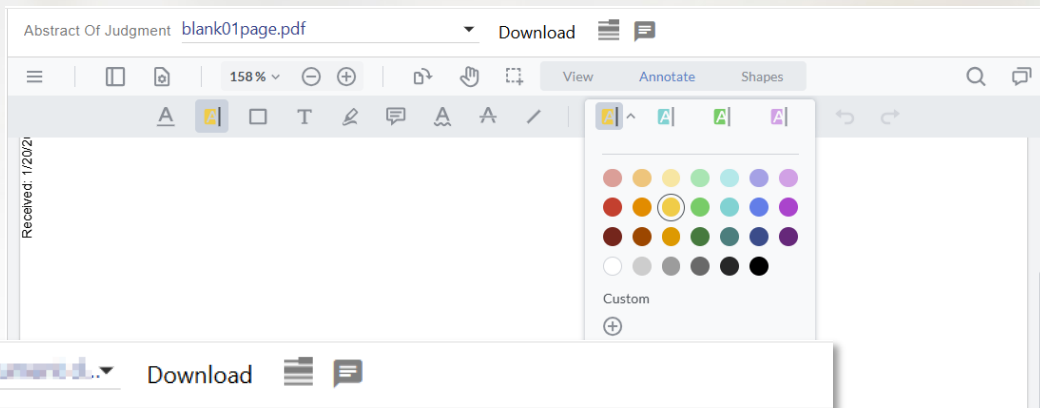
☐ Bold ☐ Italic

Line

1

Viewer 1 Formatting Palette

Viewer 2 Formatting Palette



Abstract Of Judgment Springwood PLAINVIEW-2021 Document d... Download

158 %

View Annotate

Highlight Tool

Opacity 28%

Viewer 2.2026
Formatting
Palette

Access from Palette Icon or in Workspace